

CIKM 2020 Sponsorship Booking Form

Please complete and return to:
 CIKM 2020
 c/o Keynote PCO, Suite 26, Anglesea House, 63 Carysfort Avenue, Blackrock,
 Co Dublin, Ireland
 Tel: +353 (0)1 400 3648 Email: CIKM2020Spon@keynotepco.ie

SPONSORSHIP BOOKING DETAILS

Please indicate below the sponsorship opportunity you wish to book.

Sponsor Name *as to appear on official branding*

<i>Please tick to indicate your selected item (s)</i>	✓	<i>Please tick to indicate your selected item (s)</i>	✓
Gold Sponsor €5,000		AnalytiCup €5,000	
Silver Sponsor €2,000		Media Pack €500	
Bronze €1,000		Other	

Note: VAT will be applied to all booked items where relevant. Current rates is at 23% Irish VAT.

INVOICE DETAILS

Please provide all details requested below. Ensure you provide the full billing/invoice information as should appear on your invoice. It is important that your VAT number is provided as this may cause delay in confirming your booking.

Company Name: _____

VAT Number: _____

PO Number: _____

Contact Name: _____

Tel: _____ Email: _____

Billing Address: _____

Country: _____ Signature: _____

Sponsorship Contact Details:

If the representative managing your onsite logistics or sponsorship is different to the invoicing contact – please provide below:

Name: _____ Email: _____

Tel: _____



All sponsors and exhibitors must review in full the booking terms and conditions and complete the booking form on the pages to follow.

Cancellations/Postponement & Payments:

All invoices must be paid within 30 days of the invoice date. Payment can be made by bank wire transfer or credit card (credit card must be a pre-approved option, contact us for details as charges may apply). Bank details will be provided on all invoices. All bank charges are the responsibility of the sender. Should booking and subsequent payment terms be after the above period, alternate dates will be confirmed with the client.

Should a Sponsor wish to cancel any of its participation or services booked written notification must be sent to CIKM2020Spon@keynotepco.ie

Refunds will be based on the following schedule:

- ◆ Before 1st February 2020 50% refunded, less agreed benefits received to date.
- ◆ After 1st February 2020 No refund available.

In the event that the conference is postponed for any given reason, the sponsor/ advertiser will not be entitled to cancel the sponsorship / advertising or to obtain monetary compensation, but the benefits that have been agreed will remain in place for the rescheduled event. In the event that the conference is cancelled for any given reason, the organisers will refund the exhibition/sponsorship/advertising money to the relevant company, minus any benefits that have been received by the company prior to the cancellation and any expenses incurred by the organisers with respect to the provision of the agreed benefits.

Preferences and priorities requested by the Sponsor as their included entitlements are based on the time of booking.

The organisers reserve the right to alter the programme, remove sections or timings as required.

Insurance and Safety:

The organisers cannot be held responsible for any loss/liability with content provided for digital sharing by the sponsor.

All content—branding, videos, information and text will be listed as received by the conference office. Sponsors are required to ensure they adhere to any restrictions per their package. The conference office may cut/adjust content if its not per agreements and no response has been received by the sponsor.

Once a company has reserved a sponsorship opportunity at CIKM 2020, it agrees to abide by the payment conditions and cancellation policy plus to forgoe any other online promotional education activities/collaborations during the event dates.

If you are undertaking specific promotional activities, please email CIKM2020Spon@keynotepco.ie

On completion of this form, please note that your contact details are provided to Keynote PCO, who communicate the conferences information by all media formats: Email, Fax, Telephone and Post. Please ensure to review their privacy policy on the Keynote website: www.keynotepco.ie

